

## **Northwood Hills Elementary Parent and Family Engagement Policy**

1. Northwood Hills will take the following actions to involve parents in the joint development of its school parent and family engagement plan under section 1116 of the ESSA:
  - The Site Based Decision Making Committee will discuss and approve the plan
  - The Site Based Decision Making Committee will discuss implementation barriers and brainstorm solutions
  
2. Northwood Hills will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESSA:
  - PTA involvement
  - Site Based Decision Making Committee
  - Surveys
  
3. Northwood Hills will hold an annual meeting to inform parents of the school's participation in the Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parent and family engagement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend by:
  - Automated phone calls: English & Spanish
  - Electronic and paper flyers: English & Spanish
  - Information on Marquee
  - Electronic Newsletter
  - Social Media
  - School Website
  - Text Messages
  - Electronic Reminders
  - Tech Nights/Screen Share Videos
  
4. Northwood Hills will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
  - Curriculum Night
  - Fall Parent Conferences
  - FOCUS-internet access to student grades
  - Progress reports

5. Northwood Hills will, at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
  - Letter, phone call, or email
  
6. Northwood Hills will provide each parent an individual student report about the performance of their child on the State assessment in at least math and reading by:
  - Parents will receive a letter on how to access their student's STAAR test results online.
  - Fall Parent Conference Form
  - MAP Growth Reports
  
7. Northwood Hills will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph:
  - the state's academic content standards
  - the state's student academic achievement
  - the state and local academic assessments including alternate assessments
  - the requirements of Title I, Part A
  - how to monitor their child's progress
  - how to partner with teachers and staff members

The School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the agenda and sign in sheets from the Site Based Decision Making Committee meetings.

This policy was adopted by Northwood Hills Elementary on May 3, 2023 and will be in effect for the 2023-2024 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before November 1, 2023.

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David Lewis, Principal

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Date