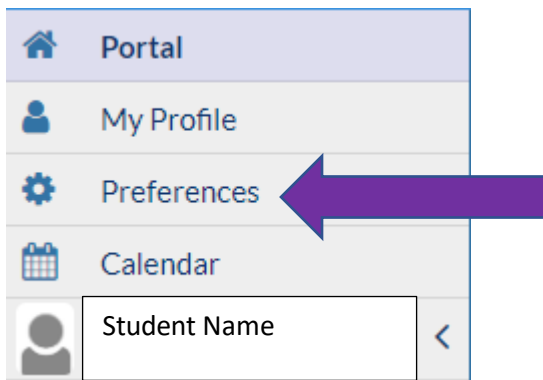


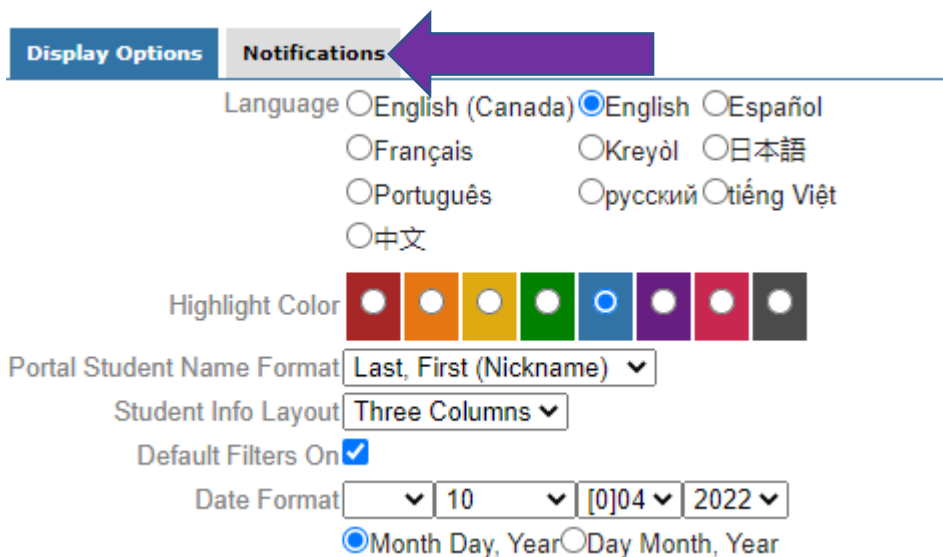
## How to Receive Grade Notifications from Focus

You can set up your Focus parent account to send you regular updates for grades and other areas; you can even customize it to notify you immediately when an assignment or the class grade falls below a number of your choosing! Here's how:

When you open your Focus parent account, look on the left side to see the screenshot below. Select 'Preferences.'



This screenshot shows you the Preferences screen. Select 'Notifications.'



This screenshot shows 4 possible areas for alerts, with a default of 'never.' For regular updates, choose Daily or Weekly, and then select/deselect areas to get regular summaries in the chosen areas.

Frequency	Summaries
Never <input type="text" value="Filter"/> Never Daily Weekly Custom	<input checked="" type="checkbox"/> Attendance <input checked="" type="checkbox"/> Grades Link <input checked="" type="checkbox"/> Upcoming Assignments <input checked="" type="checkbox"/> Events and Messages

If you'd like immediate notification when grades drop below a number of your choosing, select 'Custom.' This screen will pop up. Enter a number to get notifications when the course grade and/or an assignment falls below a number of your choosing.

Frequency	Summaries								
Custom	<table border="0"> <thead> <tr> <th>Notification</th> <th>Threshold</th> </tr> </thead> <tbody> <tr> <td> <input type="checkbox"/> Grades           </td> <td>           Course Average drops below <input type="text"/> </td> </tr> <tr> <td></td> <td>OR</td> </tr> <tr> <td> <input type="checkbox"/> Absences           </td> <td>           Course Grade becomes <input type="text"/> <input type="text"/> OR            Assignment scores below a <input type="text"/> %  <input type="text"/> days absent in a <input type="text"/> day period           </td> </tr> </tbody> </table>	Notification	Threshold	<input type="checkbox"/> Grades	Course Average drops below <input type="text"/>		OR	<input type="checkbox"/> Absences	Course Grade becomes <input type="text"/> <input type="text"/> OR Assignment scores below a <input type="text"/> % <input type="text"/> days absent in a <input type="text"/> day period
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