

Richland Elementary School Parent & Family Engagement Policy 2025-2026

PART I. GENERAL EXPECTATIONS

Richland Elementary agrees to implement the following statutory requirements:

- Consistent with Section 1116, the school will work to ensure that the required school-level parent & family engagement policies meet the requirements of Section 1116 of the ESSA and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESSA.
- The school will notify parents/guardians of the policy in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents/guardians and the school.
- In carrying out the Title I, Part A parent & family engagement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migratory children, including providing information and school reports required under Section 1116 of the ESSA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents/guardians understand.
- If the school-wide program plan for Title I, Part A developed under Section 1116(b) of the ESSA is not satisfactory to the parents/guardians of participating children, the school will submit any parent/guardian comments with the plan when the school submits the plan to the local education agency (Richardson ISD).
- The school will involve parents/guardians of children served in Title I, Part A schools in decisions about how the 1% of Title I, Part A funds reserved for parent & family engagement are spent and will ensure that not less than 95% of the 1% reserved goes directly to the school.
- The school will build its own and the parent/guardian's capacity for strong parent & family engagement to ensure effective involvement of parents/guardians and to support a partnership among the school, parents/guardians, and the community to improve student academic achievement.
- The school will provide other reasonable support for parent & family engagement activities under Section 1116 of the ESSA as the parents/guardians may request.
- The school will be governed by the following statutory definition of parent & family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent & family engagement means the participation of parents/guardians in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- A. *(A) that parents/guardians play an integral role in assisting with their child's learning;*
- B. *(B) that parents/guardians are encouraged to be actively involved in their child's education at school;*
- C. *(C) that parents/guardians are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

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- A. *(D) the carrying out of other activities, such as those described in Section 1116 of the ESSA.*

PART II. IMPLEMENTATION OF SCHOOL-WIDE PARENTAL & FAMILY ENGAGEMENT POLICY COMPONENTS

- Richland Elementary will take the following actions to involve parents/guardians in the joint development of its school parent & family engagement plan under Section 1116 of the ESSA:
 - Administer a parent/guardian survey for suggestions regarding parental & family engagement
 - Hold a local school council meeting
- Richland Elementary will take the following actions to involve parents/guardians in the process of school review and improvement under Section 1116 of the ESSA:
 - Administer a district parent climate survey
- Richland Elementary will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents/guardians and will offer a flexible number of additional parent & family engagement meetings, such as in the morning or evening, so that as many parents/guardians as possible are able to attend. The school will invite all parents/guardians of children participating in Title I, Part A programs to this meeting and will encourage them to attend by:
 - Sending a Blackboard Connect message
 - Sending event flyers home with students

- Placing the event details on the marquee, school website, & social media sites
- Richland Elementary will provide parents/guardians of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
- Discussing this info at curriculum night(s), STAAR informational meeting night(s), and the annual Title I meeting
- Richland Elementary will, at the request of parents/guardians, provide opportunities for regular meetings for parents/guardians to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
- Scheduling follow-up meetings with parents/guardians to determine how to incorporate their suggestions
- Providing opportunities for suggestions and responding to them at PTA meetings
- Holding breakfast/coffee, lunch and learn, or evening meetings
- Richland Elementary will provide each parent/guardian an individual student report about the performance of his/her child on the State assessment in at least math, language arts, and reading by:

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- Sending home with students a STAAR Report Card and flyer with information about and how to access the STAAR Parent Portal website
 - Richland Elementary will assist parents/guardians of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph—
 - Holding an annual Title I meeting, parent/teacher conferences, and/or curriculum nights/meetings to inform parents/guardians about:
 - the state's academic content standards
 - the state's student academic achievement standards
 - the state and local academic assessments including alternate assessments
 - the requirements of Part A
 - how to monitor their child's progress
 - how to work with educators
 - Richland Elementary will provide materials and training to help parents/guardians work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parent & family engagement by:
 - PTA meetings
 - Parent/Teacher conferences
 - Open House
 - STEM Night
 - Literacy Night
 - Family events (Pastries with Parents, Donuts with Dads, Muffins with Moms, etc.)
 - Richland Elementary will, with the assistance of its parents/guardians, educate its teachers, student services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents/guardians, and in how to implement and coordinate parent programs and build ties between parents and schools by:
 - Sharing information about community events & encouraging staff to participate
 - Night at the Movies,
 - PTA Back to School Picnic,
 - Multicultural Night,
 - Book Fair,
 - Stem Night,
 - Literacy Night
 - Richland Elementary will, to the extent feasible and appropriate, coordinate and integrate parent & family engagement programs and activities that encourage and support parents/guardians in participating more fully in the education of their children by:
 - Holding transition nights for incoming PreK and outgoing 6th grade students
 - Offering curriculum-themed nights focused on subjects such as literacy and STEM
 - Encouraging parents/families to enroll in RISD's Parent University

Richland Elementary will take the following actions to ensure that information related to school and parent programs, meetings, and other activities is sent to parents/guardians of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language that parents/guardians can understand by:

- Sending campus communication through Blackboard Connect via voicemail, text, and email
- Administrative communication via Smore
- Teacher communication weekly newsletters
- Sending home event flyers in students' Rocket Records

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PART III. ADOPTION

This Richland Elementary School Parent & Family Engagement Policy has been developed jointly with and agreed on with parents/guardians of children participating in Title I, Part A programs as evidenced by the policy's review, revision, and adoption at the Local School Council meeting held Tuesday, April 30th, 2025.