

Hamilton Park Pacesetter Elementary School Extended Day Program

Extended Day Hours

Morning Hours/ Doors open 7:00am
(Students remain in gym for Teacher pick-up)

After School Hour

3:30-3:50 snack time - 3:50-4:50 class session
4:55 doors open

Extended Day Mission Statement:

To provide a safe and nurturing environment that develops social and academic skills in the spirit of excellence of the learning day.

Extended Day Morning Hours

- Early morning Extended Day hours 7:00AM – students will stay in gym for Teacher pick up.

Extended Day Hours

- Extended Care will be offered daily from **3:30PM-4:30PM (late fees will be enforced after 4:30PM)**

Absence:

- Please notify the Extended Day Office if your child is going to be absent. Exceptions include DI, tutoring, school related activities, scouts, and illness. Attendance will be taken daily before class begins.

Pick Up/ Late Fees

- All children must be picked up **NO LATER THAN 6:00PM** each day. A fee of \$1.00 per minute (per child) after 6:00PM if the child is not picked up. **Calling in stating will be late will also result in late fee, no exception.**
- **1st Offense** – 3 days payment is due (Cash, Check, Money Order)
- **2nd Offense**- nonpayment- student not allowed in Extended Day until payment received

Change of Class

- Students are not allowed to change Extended Class unless per parent request. Parent must be committed to the days chosen for students to attend Extended Day Program.

School Hours Detention (ISS)

- A student who receives detention during school hours is **NOT ALLOWED** to attend Extended Day or Extended Care. Pick up at 3:30PM. Late fee will be enforced.

Holiday:

- There is **NO EXTENDED DAY** proceeding a holiday. Be sure your child is picked up at 3:30PM, late fees will be enforced. Please adhere to these guidelines. They will be strictly **ENFORCED**.

****PLEASE READ- NEW 2019-2020** (Parents please be aware offense is not subject to follow in this order)**

Discipline:

- **1st Offense**= 1 day No Extended Day
- **2nd Offense**=3 day No Extended Day
- **3rd Offense**= Removal from Extended Day Program

Definition of Extended Day Discipline

*An offence is define as, but not limited to:-Mistreatment of others after a formal warning
* Disrespect and/or non-compliance of instruction/directions

*Any unsatisfactory behavior as outlined in the RISD code of conduct

*Physical altercations can be grounds for immediate dismissal from the program

*Students who are removed from the Extended Day Program due to discipline will need to be picked up by 3:30PM, charges will occur at your expense and must be paid daily at the time of pick.