Career Path Checklist

Going down the Career path.....

• **While in high school**
  - Build out your resume
  - Create a reference list
    - This list is composed of people outside of your family members who can vouch for your qualifications
  - Review sample job applications to gain practice and learn some interview etiquette
    - Your College/Career Center can help you!!
  - Gain experience
    - Work part-time or during the summer
  - Start networking now!!!!!

• **After you “GRADUATE” high school**
  - You have a few options:
    - **Option #1: Start Applying for jobs**
      - Don’t forget the interview etiquette
      - Gain employment
      - Work hard
      - Take advantage of any on the job training
      - Start climbing the ladder
    - **Option #2:**
      - Attend a trade school or class
      - Gain your certification
      - Apply for jobs
      - Gain employment
      - Work hard
      - Start climbing the ladder or building your clientele if you decide to work independently with your training experience