



Multiple Party Financial Agreement

In order to set up a split payment account, the Primary and Secondary Account Holder must create a login for Eleyo and attached a saved payment method. Once you have logged into Eleyo, scroll to the bottom of the screen, under "ACCOUNT" select "Saved Payment Methods". Next, select "Add Saved Payment Method". The payment method listed below will be used to create the split financial plan. You will be notified once the payments have been split. **We ask that the PRIMARY complete this form, electronically sign and email to xPlore@risd.org.**

The following must be completed to bill multiple parties. The percentages must equal 100%

PRIMARY ACCOUNT HOLDER INFORMATION

Parent/Guardian First & Last Name _____ Date _____

Last 4 digits of the Saved Payment Method _____

PRIMARY email address: _____ Weekly Tuition Percentage _____%

SECONDARY PARTY INFORMATION

Parent/Guardian First & Last Name _____ Date _____

Last 4 digits of the Saved Payment Method _____

SECONDARY email address: _____ Weekly Tuition Percentage _____%

Please list all children and the program this agreement will apply to:

First & Last Name _____ School _____ Program _____

First & Last Name _____ School _____ Program _____

First & Last Name _____ School _____ Program _____

I agree to abide by the terms and conditions set forth in the xPlore!Parent Handbook. I understand that all tuition is due prior to services being rendered; tuition must be paid by auto pay. A split payment plan allows the auto pay for tuition to be divided between 2 payment methods.

I agree to ensure the information on file is correct and the funds are available. If my payment is returned due to insufficient funds or incorrect information, I am responsible for any fees incurred.

I understand that the following Party Payers are responsible for their percentage of Weekly Tuition.

I agree to send this signed form to xplora@risd.org to process this form (3-5 days).

PROVISIONS AND SIGNATURE

My signature indicates that I am aware of and give my consent to the practice of informing both parents/guardians of non-payment and that I have read and agree to the terms set forth in the xPlore! Parent Handbook, and agree to pay the balance of split tuition as indicated above by the due date.

Primary Owner

Printed Name _____ Signature _____ Date _____

Secondary Owner

Printed Name _____ Signature _____ Date _____